



Sterling Accreditation Limited
Setting the Standard

Member Appeal Form

Sterling Accreditation Limited

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1. Introduction

Each rejected applicant has the opportunity to appeal against the decision within four weeks of the original rejection notification.

All Appeals will be received and vetted by the Sterling Membership Team and passed to the Scheme Manager for further appraisal.

For further details, please see the 'Sterling Disciplinary and Appeal Procedure' document.

The following template should be used for Member Appeals:-

Question	Response
Date of Appeal	
Name and ID of Appealing Member	
Contact Details Of Appealing Member Address Postcode Telephone No Home: Mobile: Email Address(es)	
Availability for feedback : Preferred Means of Contact (email/phone/letter): If phone, preferred Time:	
Brief description of Nature of Appeal	



<p>Full details of the Appeal</p> <p>Please be as detailed as possible, giving the reasons for Appeal and any facts which might assist your appeal. Attach any evidence which is relevant to this appeal.</p> <p>(Continue on extra paper if required)</p>	
Sterling Office Use Only	
Date Appeal Form Received	
Sterling Appeal Handler	
Current Status	
Escalation	
Resolution	
Resolution Date	
Response Date	